



## DL Exports International, Inc.

Export Regulations Consulting

Audits - Classifications - Training - Software Tools  
Export Management Systems

Is your company  
**Compliant** with U.S. Export Regulations?



DL Exports International, Inc. assists commercial exporters and military suppliers through the maze of government regulations that impact exports. From an initial audit through building an entire export compliance program, our processes will integrate the compliance program into your business processes.



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## Export Regulations Consulting

### DL Exports Compliance Toolbox™

Using our **25 years of experience** in trade compliance and managing export compliance projects, we offer our clients a simple, export compliance project management toolbox. Compatible with Microsoft Excel® and MS Project®, DL Exports Compliance Toolbox™ can help you manage your compliance assignments.

DL Exports Toolbox™ is a compliance solution that combines project management with best practices for establishing and maintaining exporters' and importers' compliance programs. Use this professional communication tool to save valuable time and keep your company clear of violations.

Use DL Exports Compliance Toolbox™ to assign tasks, note the status, or write details. You can set several levels to add more detail or collapse to report to management. Automatically email the open tasks to all owners from your Outlook phonebook in seconds.

Level	%	Status	Flag	WBS	Task	Start	Finish
1	Summary				Implement a Compliance Program that meets BIS/DDTC best practices - prevents and detects export violations		
2	1 Task	0%		1.1	Start		
3	1 Summary			2	Establish a compliance policy to communicate to employees about export compliance	Wed 2/13/08 8:00 AM	Tue 2/26/08 5:00 P
4	2 Summary			2.1	Assigning Compliance Duties to Specific Personnel		
5	1 Task	100%	COMPLETED	2.2	Determine who will do each key function: updating of the regs, classifying products, reviewing orders to determine licensing, applying for the license, releasing the order.	Wed 2/13/08 8:00 AM	Tue 2/19/08 6:00 P
6	1 Task	100%	COMPLETED	2.3	[ORIGINAL VALUE] Determine who will do each key function: updating of the regs, classifying products, reviewing orders to determine licensing, applying for the license, releasing the order. [COMPLETED] Make sure they have adequate training and authority.	Wed 2/20/08 8:00 AM	Thu 2/21/08 6:00 P
7	1 Task	100%	COMPLETED	2.4	Create an organization chart of key divisions and highlight export compliance positions.	Thu 2/21/08 8:00 AM	Tue 2/26/08 5:00 P
8	1 Task	50%	BEHIND SCHEDULE	2.5	Make a chart of responsibilities and titles with back up.	Wed 2/20/08 8:00 AM	
9	1 Task	0%		2.6	Separate International from domestic and sales from compliance - different order numbers, colored folders, etc.		
10	1 Task	0%		2.7	Insert compliance responsibilities to HR job description		
11	1 Task	0%		2.8	Determine what training needs to be provided for each person to do their job		
12	1 Task	0%					

### Dual-Use Exports (EAR)

Proper product classifications is a first step for every company. We help you do self-classify of products or submit a commodity classification to BIS (a requirement for many encryption products.) We file export licenses, advise on export clearance, security plans, and export record keeping. If you are new to exporting, we can organize your daily export operations.

### Contact Us

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### Export Management System

DL Exports International will build an entire program for export compliance. If you are ISO registered, we will help integrate the export management system documentation into your ISO standards. Complete programs consist of:

- Company policy and management guidelines
- Flowcharts of processes
- Handling violations
- Classifications and licenses
- Complying with export prohibitions and denied parties
- Sales operations, logistics and export clearance
- Recordkeeping, training, auditing

### Military Exports (ITAR)

If you are a military products supplier, we can help you establish a compliance program Technology Control Plan with guidelines set forth by DDTC and the NISPOM. Need to work with foreign nationals, whether suppliers or your own employees? We can assist you in setting up D-Trade and obtaining licenses and agreements so these foreign parties can work on your program. Whether you require a directed audit or simply assistance in commodity jurisdiction requests, we are here to help.

### Export Automation

Launch your export program through automation. Save time and money while improving your export system. We are the New England office of OCR Services, Inc. The modules we provide are:

- Denied Party/Person Screening
- Export License Decision System
- Export Documentation Software
- Import Information System

### Keep Informed

A key requirement of every export program is to keep current in the export regulations. We provide on-site or public seminars in all aspects of export compliance. In addition, we provide Federal Register Tracker, an email service that keeps you informed of changes in Federal Regulations.

### Company Profile

DL Exports International, Inc. has provided export consulting services to exporters since 1985. With a background in regulatory compliance, ISO 9000, and project management, our firm assists firms of all sizes, both commercial and military. Natascha Finnerty, Principal, was formerly employed by U.S. Department of Commerce as an auditor with the Special Licensing Division and is a trainer in national and regional training programs.